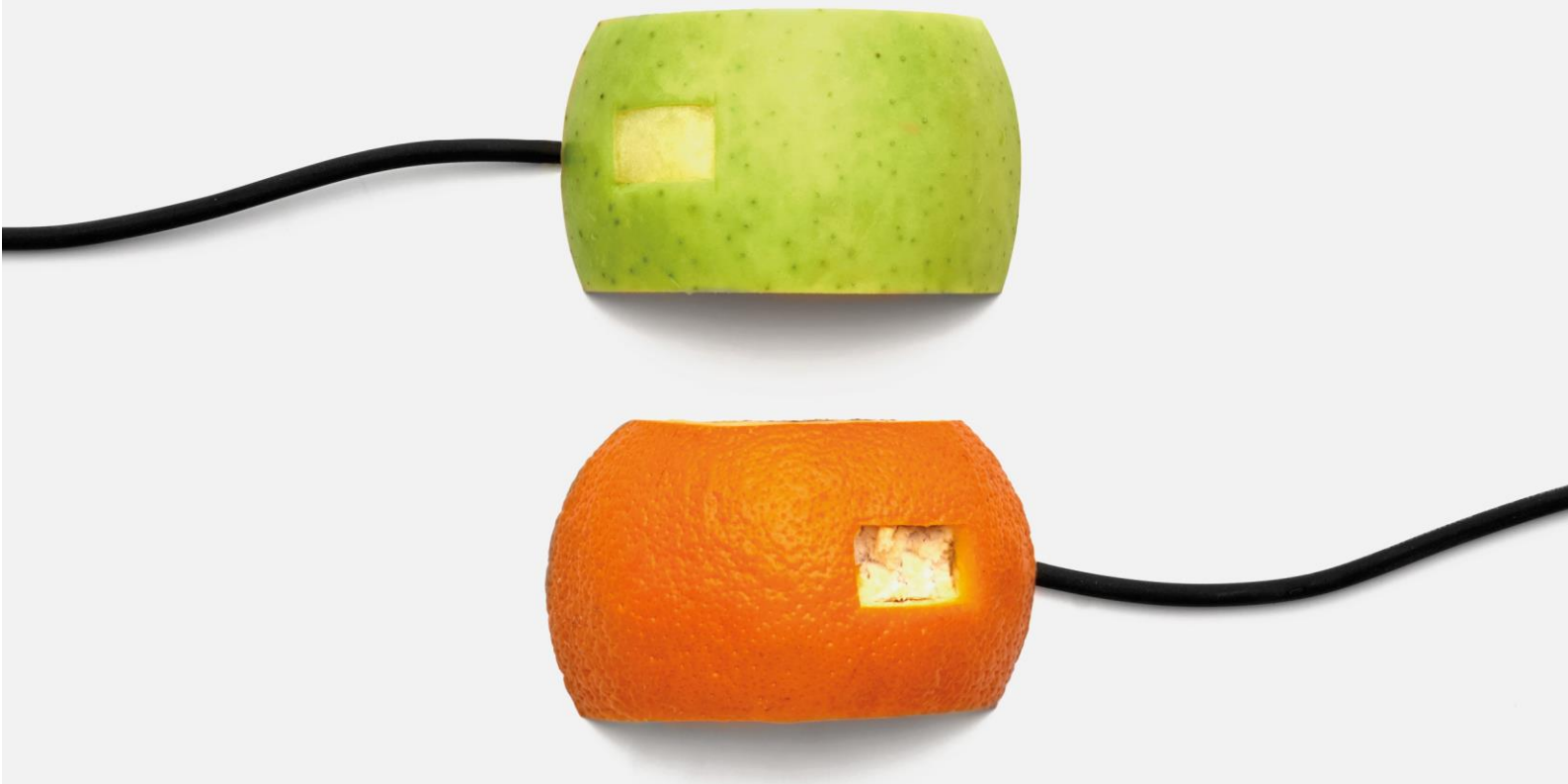


# 14<sup>th</sup> ASEF ClassNet Conference

Gender Equality: Reprogramming STEM Education

27-30 November 2018, Helsinki & Espoo, Finland



## Practical Information Booklet

Co-organised by



Supported by



Ulkoministeriö  
Utrikesministeriet  
Ministry for Foreign  
Affairs of Finland



Ministry of  
Education  
and Culture



ASEF's contribution is with the financial support of the European Union.

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## Introduction

This booklet provides the participants of the conference “*Gender Equality: Reprogramming STEM Education*” detailed information on several aspects that might be helpful prior to the departure to Helsinki, Finland. Participants are kindly requested to contact the organisers (details given in Contact Details below) should they require any additional clarifications.

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## Dates

The 14<sup>th</sup> ASEF Classroom Network Conference (ASEFClassNet14) will take place in Helsinki & Espoo, Finland, from 27-30 November 2018.

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## Accommodation

ASEF provides 3 nights of stay at [Holiday Inn Helsinki West Ruoholahti](#) for ClassNet14 participants:

### Address of the hotel:

Holiday Inn Helsinki West Ruoholahti  
Sulhasenkujä 3, 00180 Helsinki  
Finland  
T: +358-9-4152 1000  
E: [hihw@holidayinnhelsinki.fi](mailto:hihw@holidayinnhelsinki.fi)



Check-in time: **15:00 hours**

Check-out time: **12:00 hours**

ASEF directly arranges the accommodation (with daily breakfast) from 27 November 2018 (check in) – 30 November 2018 (check out) for the participants. Participants will be accommodated in single room. ASEF will only cover the room charges from 27-30 November 2018. Any other expenses of a personal nature (e.g. mini-bar, telephone, laundry, medical and room services etc.) will have to be borne by the individual.

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## Contact Details of the Co-organisers

If you require any further information on logistical matters and/or your participation at the project, please contact the ASEF ClassNet Team at [classnet@ASEF.org](mailto:classnet@ASEF.org).

If you have any urgent matters, you can contact the organising team in Finland through the details below:

The contact details of the co-organisers are as follows:

### Ms Angie TOH

ClassNet Coordinator  
WhatsApp: +65-9684 1521  
E: [angie.toh@ASEF.org](mailto:angie.toh@ASEF.org)

### Ms Jyoti RAHAMAN

ClassNet Coordinator  
WhatsApp: +65-8204 0109  
E: [jyoti.rahaman@ASEF.org](mailto:jyoti.rahaman@ASEF.org)

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## Arrival

All participants are required to arrange their own transportation between the airport/train station/bus station and the Holiday Inn Helsinki West Ruoholahti.

### Journey from Helsinki Airport

Upon reaching Helsinki airport, participants are advised to take the taxi or public transportation:

By taxi: a taxi from the airport to the hotel costs approximately EUR 50 and will take around 25 minutes.

By public transportation: take train **I or P** (EUR 5.50, 30 minutes to Central Railway Station) or FINNAIR bus (EUR 7.00, 40 minutes to Central Railway Station) from the airport to the Central Railway Station in the Helsinki city center (train ticket costs approximately EUR 5.50). From the Central Railway Station, take the metro two stops to Ruoholahti metro station for a 3 minutes journey. The hotel is located just

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400 meters away from the station.

From Ruoholahti station to hotel by walk: when you come out, walk across the road (Itamerenkatu), walk around the building in front of you on the left side, walk between the buildings and then turn left and walk across the road Porkkalankatu, walk 100 meters and hotel is on your right.

For driving directions, check [here](#).

*Please note that ASEF only reimburses local transportation costs for public transportation such as local buses and trains. Only participants with special needs, access challenges or limited mobility will be reimbursed for taxi costs, and upon prior confirmation from ASEF. We will get directly in contact with participants requiring special assistance with the transfers from the airport/train station/bus station to the hotel. If you assess that you will require assistance and you haven't approached us earlier, please do so now by sending an email to E: [classnet@ASEF.org](mailto:classnet@ASEF.org).*

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### Registration, Informal Welcome & Reception

All participants are required to **register for ClassNet14** on **Tuesday, 27 November 2018** in the lobby of Holiday Inn Helsinki West Ruoholahti between **14:30 – 16:30 hours**.

Participants arriving in Helsinki after 17:30 on Tuesday, 27 November 2018 should head directly to the venue of the Informal Welcome Reception.

During the registration, participants will receive a conference badge which has to be displayed at all times during the course of the conference. This badge will also serve as daily attendance verification.

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### Official Language

The official working language of ASEF ClassNet14 is English. The organisers will not provide interpretation / translation services.

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### Dress code

The dress code for the Conference is smart-casual – no tie required.

Please also bring your country's traditional attire for the Cultural Evening on Thursday, 29 November 2018 (optional).

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### Packing List

Participants are requested to bring their own laptops, so as to work interactively alongside the workshop facilitator during sessions. We recommend that you carry a universal adaptor to ensure that your devices can be connected to the power supply and any necessity that you may require during the conference days.

Please note that it is winter season in Finland during November and the temperature is expected to be between -4 to 4°C during the period of the conference. Kindly ensure you bring the appropriate warm clothing and an umbrella.

We warmly invite you to bring some snacks/food from your country to showcase and share during the tea/coffee breaks on both Wednesday, 28 November and Thursday, 29 November 2018. Please make sure though to read the restrictions imposed by the local authorities before importing food to Finland.

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### Conference Venues & Facilities

The joint conference will take place at Gymnasiet Lärkan. Details of the conference venue are as follows:

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**Gymnasiet Lärkan**

Besöksadress  
Stormyrvägen 22 (Isonnevantie 22)  
00320 Helsingfors  
Finland  
T: +358-9-3108 6681  
W: <https://www.hel.fi/larkan/sv>

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**Meals & Dietary Requirements**

The organisers will cover meals during the ASEFClassNet14 (breakfast, lunch, dinner and coffee break) as indicated in the programme. Please refer to the programme for more information on dates and timing.

The organisers will accommodate participants' dietary requirements as much as possible. However, please ensure to notify the organisers in advance. If you have specific dietary requirements which you have not yet informed us about, kindly notify us at E: [classnet@ASEF.org](mailto:classnet@ASEF.org)

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**Local travels**

The organisers will arrange local transportation to the different conference venues indicated in the programme within Helsinki & Espoo (except airport transfers).

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**Medical Facilities & Emergency Numbers**

If you are currently on medication or are prone to allergies, please bring an adequate supply since the medication prescribed to you may not be available locally.

Police – 112  
Fire Department - 112  
Ambulance – 112

In Finland only one emergency number, 112, is used. The same emergency number 112 works in all EU countries. You can call the emergency number 112 free of charge from any phone with no need for an area code. You can also call 112 from a foreign mobile phone connection. You still won't need an area code, just dial 112.

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**Smoking**

Smoking is prohibited in the premises of Gymnasiet Lärkan and at other conference venues. Please kindly ask for possible smokers' corners.

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**General Information on Finland****Local transportation**

[Click here](#) to access information about local public transportation in Helsinki.

**Currency and Banking**

The Euro (€) is the currency of Finland.

1.00 USD = 0.87618 Euro (As of 9 November 2018)

Please refer to <https://www.oanda.com/currency/converter/> or <http://www.xe.com> to find out the latest exchange rate.

**Standard time zone**

Finland falls under the Eastern European Time (EET) in the month November which is UTC/GMT +2.

**Weather in late November in Helsinki**

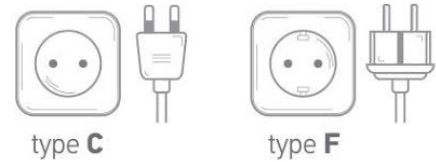
- Average High 4 °Celsius/39.2 °F
- Average Low -4 °Celsius/ 24.8 °F

Information on Finnish weather and forecasts can be found [here](#).

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Electricity in Finland

- Voltage 230 V
- Frequency 50 Hz
- Plug type C and F

Useful Links

Asia-Europe Foundation (ASEF) – [www.ASEF.org](http://www.ASEF.org)

Ministry of Foreign Affairs Finland – <https://um.fi/frontpage>

Gymnasiet Lärka - <https://www.hel.fi/larkan/sv>

MyHelsinki.fi – <https://www.myhelsinki.fi/en>

VisitFinland.com – <https://www.visitfinland.com/helsinki/>

## Sustainable Participation in ASEFYLS3

Sustainable Participants

We define a sustainable participant as someone who – while participation in an ASEFEdu project – tries to **minimise her or his negative impact** on the local community, including its people, the economy and the environment. In an optimal scenario, a sustainable participant at an ASEFEdu project leaves a positive mark on fellow participants as well as the local community.

5 Reasons to be a Sustainable Participant

- It can **save you money** because of minimising the consumption of unnecessary/unwanted resources and materials.
- You **support the local economy** and local employment.
- It is **beneficial for your health**, as sustainable products and services are often healthier and environmentally friendlier.
- It **reduces your negative environmental impact**, including avoiding greenhouse gas emissions, waste generation, etc.

Waste

- Needless to say, all disposable plastic and other unnecessary waste is to be avoided.
- Make sure to carry your own (cotton) bag/backpack with you and opt for products that are not wrapped/have been transported in disposable plastic.

Office & Project Material

- To minimise the distribution of unused items and consequently the creation of unnecessary waste, ASEF does not provide participants with office supplies (pens, notebooks, USBs, etc.). Please bring your own note taking materials/electronic devices
- Before printing multiple copies of all project materials, assess if you would really need them. Most of the times, electronic copies of the project materials might be enough.

While at the project

- ASEFEdu will usually organise transportation from the accommodation to the project venues. When possible, this will be done by foot and where not possible by public transport.
- If there is free time after the programme, and you decide to explore the city, whenever possible opt to do so by foot or bicycle. Also, there are other mobility options ([Helsinki City Transport](#), [My-Helsinki](#)) recommended by the City Helsinki. If not feasible, consider [public transport](#).

## Co-organised by



The Asia-Europe Foundation (ASEF) promotes understanding, strengthens relationships and facilitates cooperation among the people, institutions and organisations of Asia and Europe. ASEF enhances dialogue, enables exchanges and encourages collaboration across the thematic areas of culture, education, governance, sustainable development, economy and public health.

ASEF is an intergovernmental not-for-profit organisation located in Singapore. Founded in 1997, it is the only institution of the Asia-Europe Meeting (ASEM).

ASEF runs more than 25 projects a year, consisting of around 100 activities, mainly conferences, seminars, workshops, lectures, publications, and online platforms, together with about 125 partner organisations. Each year over 3,000 Asians and Europeans participate in ASEF's activities, and much wider audiences are reached through its various events, networks and web-portals.

For more information, please visit [www.ASEF.org](http://www.ASEF.org)



Gymnasiet Lärkan is a municipal upper secondary school in Helsinki. The school was founded as a private boys' school in 1882, and became a public school in 1977. It became coeducational in 1971, and today, out of 430 students, 60% are girls. The Gymnasiet offers a wide range of subjects to ensure a comprehensive general education. Among the students, there is a considerable interest in the sciences and social studies. The school offers several international projects every year. This academic year the destinations are Armenia, Greece, Italy, China, Romania, Russia, Switzerland, Sweden, the Czech Republic and Germany.

Gymnasiet Lärkan sees all students as unique while striving to instill a sense of community. While having sights on the future, the school believes that being motivated and conscious of human's wellbeing reminds of the importance of living in the present. The school aims to give its students an extensive and ambitious education, so that they may understand that both in-depth knowledge and communicative skills are of the utmost importance in our global world.

For more information, please visit <https://www.hel.fi/larkan/sv>

## Supported by



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ASEF's contribution is with the financial support of the European Union.

## VISUAL EXPLAINER

The universe as we know it has revolved around the concept of duality: good and bad, positive and negative, light and dark. However, as Yin and Yang in Chinese philosophy describe, these evidently opposite forces are interconnected and interdependent. The popular English idiom, 'comparing apples and oranges' is often cited to highlight incomparable elements or characteristics of two apparently different items. But are they really that different? Should they be treated as two different entities or rather as one which is bound together, complementing each other to form a mutual whole?

The advent of the 4th Industrial Revolution present us with opportunities beyond the principles of duality and rigid divisions. Comparing apples and oranges seem possible. And the origin and stimulus of developing fresh perspectives are rooted in innovative and equal education.