



CALL FOR PROPOSALS: PROGRAMME EVALUATION

PURPOSE

This open call for proposals aims to invite an experienced consultancy team or individual to carry out a programme evaluation of the Asia-Europe Foundation (ASEF) Public Health Network to be conducted from September 2013 to March 2014.

The programme evaluation aims to: (1) assess results and impact of the ASEF Public Health Network's projects over the evaluation period of June 2009 to June 2013; and (2) make conclusions which can be used as inputs for developing the Network's strategic planning of the second phase.

BACKGROUND

The ASEF Public Health Network is a participatory platform which encourages public health dialogue between actors from health and non-health sectors across Asia and Europe. Over the course of the past four years, ASEF has identified common areas of interest for Asia and Europe as well as promoted collaborative efforts to tackle public health issues by fostering multi-sector engagement. At the turning point towards its programme extension, a comprehensive evaluation will help the Network measure impact of the projects and strengthen its new strategies.

TASKS

The selected consultant(s) will be expected to:

- Design an evaluation plan and methodology in consultation with ASEF;
- Assess the project outcomes and outputs;
- Interview relevant stakeholders and/or conduct online survey;
- Write evaluation reports (interim, final).

QUALIFICATIONS

Applicants should have the following qualifications:

- National from an ASEM¹ country;
- Demonstrated experience in programme/project evaluation;
- Experience in working with not-for-profit organisations at the international and/or regional level;
- Knowledge in the field of public health preferred;
- Excellence in writing clear, well-structured report in English

¹ The **Asia-Europe Meeting (ASEM)** is an informal process of dialogue and cooperation. It brings together Australia, Austria, Bangladesh, Belgium, Brunei Darussalam, Bulgaria, Cambodia, China, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, India, Indonesia, Ireland, Italy, Japan, Korea, Laos, Latvia, Lithuania, Luxembourg, Malaysia, Malta, Mongolia, Myanmar, the Netherlands, New Zealand, Norway, Pakistan, the Philippines, Poland, Portugal, Romania, Russia, Singapore, Slovakia, Slovenia, Spain, Sweden, Switzerland, Thailand, United Kingdom, Vietnam, the European Commission and the ASEAN Secretariat. www.aseminfoboard.org

SUBMISSION

Interested qualified consultant should submit the following:

- Application form downloaded on the web page of announcement, including proposed methodology, timeline and budget;
- Curriculum vitae of the proposed consultants
- Samples of the previously conducted evaluations, if available

The proposals should be submitted by **23 July 2013** to ASEF (Mr Peter LUTZ, Project Executive of ASEF Public Health Network, T: +65 6874 9751, E: peter.lutz@asef.org; and Ms Sunkyoung LEE, Project Manager, T: +65 6874 9753, E: sunkyoung.lee@asef.org). Please also direct queries to them.

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The Asia-Europe Foundation (ASEF) promotes understanding, strengthens relationships and facilitates cooperation among the people and institutions of Asia and Europe.

ASEF enhances dialogue, enables exchanges and encourages collaboration across the thematic areas of governance, economy, sustainable development, public health, culture, and education.

Founded in 1997, ASEF is a not-for-profit, intergovernmental organisation located in Singapore. It is the only permanently established institution of the Asia-Europe Meeting (ASEM).

Together with about 700 partner organisations ASEF has run more than 600 projects, mainly conferences, seminars and workshops. Over 17,000 Asians and Europeans have actively participated in its activities and it has reached much wider audiences through its networks, web-portals, publications, exhibitions and lectures.

For more information, please visit www.asef.org
