

02 **innoLab**

ASEF HIGHER EDUCATION

UNIVERSITIES' ROLE IN ARTIFICIAL
INTELLIGENCE (AI) INNOVATION ECOSYSTEMS

FREQUENTLY ASKED
QUESTIONS (FAQ)



Organised By



In Partnership with



Contents

ESSENTIALS	3
When and where will ASEFInnoLab2 take place?	3
I'm interested, what now?	3
When is the deadline to apply?	3
When will the results be out?	3
Eligibility criteria	3
Eligibility: I am an ASEM country national working for a University that is not from ASEM. Am I eligible to apply?	3
Eligibility: I am a non-ASEM country national working for a university based in an ASEM country. Am I eligible to apply?	3
Eligibility: I am interested in the topic but am currently not employed by a university. Am I still eligible to apply?	3
Selection criteria.....	3
Selection: I am not involved in any AI initiative currently, but have plans for the future. Can I apply?	4
Selection: I do not know how to code or write AI applications. Is this a problem?.....	4
Does this programme have a minimum or maximum age for participation?	4
PROGRAMME	4
Do I need to prepare anything before the online programme begins?.....	4
How will the programme schedule be like?	4
Are there any commitments after the project?	4
Do I get a certificate at the end of the programme?.....	4
ACCESSIBILITY	4
I have some additional needs. Can you help me with this?.....	4
Can I submit the application in any format other than the one provided?.....	5
FEES	5
Is there a participation or registration fee?	5
FURTHER QUERIES	5
Do you have more questions?	5

ESSENTIALS

When and where will ASEFInnoLab2 take place?	The 2nd ASEF Higher Education Innovation Laboratory will take place entirely online.
I'm interested, what now?	Glad to hear that you are ready to seize this opportunity! Submit your online application here.
When is the deadline to apply?	We accept applications until <u>Friday, 22 October 2021, 10.00 AM GMT</u> Keep an eye on the confirmation email upon your successful submission; if you do not receive it, it might have landed in your junk/spam folder.
When will the results be out?	We will announce the application outcome before Friday, 25 October 2021. You will receive an email with your result. Also, don't forget to like/follow our ASEFEdu Facebook page and Twitter account for all the latest updates.
Eligibility criteria	You have to meet all the following eligibility criteria for your application to be considered: <ul style="list-style-type: none"> ◆ Be a citizen of any of the 51 ASEM partner countries ◆ Strong command of English (written and verbal) ◆ Be a manager, administrator or academic in charge of AI initiatives <p>For any exceptions see the FAQ below.</p>
Eligibility: I am an ASEM country national working for a University that is not from ASEM. Am I eligible to apply?	This opportunity is primarily for university managers, administrators or academics working at universities in one of the 51 ASEM Partner Countries, therefore this group has priority. In case you are an ASEM national but working for a university outside the ASEM countries, you are eligible to apply, but your application will be considered on an exceptional basis.
Eligibility: I am a non-ASEM country national working for a university based in an ASEM country. Am I eligible to apply?	As long as you are working for a university based in one of the 51 ASEM Partner countries, you may apply.
Eligibility: I am interested in the topic but am currently not employed by a university. Am I still eligible to apply?	ASEFInnoLab is designed for managers, administrators and academics working at a university, to equip them with ideas on how to enhance the role of their institution in innovation ecosystems. In case you find that your work highly relates to this mission, even though you are not working at a university, you may apply, and your application will be considered on an exceptional basis.
Selection criteria	When assessing the applications, organisers will look for applicants who are in charge of initiatives related to the topics of the Lab (teaching, entrepreneurship and skills for AI innovation ecosystems; research and technology transfer in AI innovation ecosystems) and are committed to transforming the knowledge and skills gained during the laboratory into action. The Open Call and the screening process adopt a non-discriminative approach ensuring a balanced geographic representation, gender balance and fair access to all. In doing so, the

organisers do not discriminate against any applicant or participant on the basis of his or her race, national origin (ancestry), colour, gender identity or expression, sexual orientation, pregnancy, disability, religion (creed), marital status, or age.

Selection: I am not involved in any AI initiative currently, but have plans for the future. Can I apply?

Yes, please apply! We understand that innovation ecosystems have different stages of development in each country/region, especially when it comes to AI. We also know that different universities are at different stages in dealing with this topic. Therefore, it is not a disadvantage if your university has little or no experience in the topic, as long as you have fresh and innovative ideas. The ASEFInnoLab is designed to help you with taking the first steps to develop something new!

Selection: I do not know how to code or write AI applications. Is this a problem?

Not a problem. Participation does not require technical or coding abilities. The Lab will focus on the managerial and organizational aspects of data science and AI innovation ecosystems.

Does this programme have a minimum or maximum age for participation?

All the ASEF projects require a minimum age of 18 years old. This programme has no upper limit for age as long as you meet the criteria and have a suitable profile.

PROGRAMME

Do I need to prepare anything before the online programme begins?

You do not have to prepare for the programme. However, as the programme will be held online, it is necessary that participants have access to teleconferencing facilities (working laptop/desktop, webcam & microphone) with stable internet connectivity.

How will the programme schedule be like?

The Lab will be organised entirely virtually between 4 November - 9 December 2021.

- ◆ It is a 6-week engagement and requires participants to set aside approximately 3 hours every week to prepare for and participate in the sessions.
- ◆ Live sessions will be organised on Thursdays between 8.00-10.00AM GMT (morning in Europe, afternoon in Asia), allowing for real-time collaborative work with peers.
- ◆ The facilitated lab combines self-paced study elements such as readings, videos, case studies, with collaborative learning elements such as live online presentations, group exercises, tailored to the challenges that participants choose to work on.

Please refer to the Programme document on our [website](#).

Are there any commitments after the project?

After the 6-week long virtual learning and networking phase has been completed, we hope participants will continue with the initiation of their action plans. ASEF will facilitate further engagement among group members, to discuss the progress and challenges of their action plans, and to solve new innovation challenges.

Do I get a certificate at the end of the programme?

The programme ends with a joint certificate of completion by Fudan University and ASEF. The criteria for receiving the certificate is active engagement and presentation of an action plan at the 6th week.

ACCESSIBILITY

I have some additional needs. Can you help me with this?

We aim to make all our projects as accessible as possible and accommodate all needs of participants. We will therefore request all selected participants to provide us with their special requirements during the application and while registering for the programme.

To allow us to assess the applications smoothly, all applications need to be completed in English and submitted through the online form provided. However, if you have an access

Can I submit the application in any format other than the one provided? and we will try to accommodate your needs.

FEES

Is there a participation or registration fee? There are no participation or registration fees. This is a fully-funded project.

FURTHER QUERIES

Do you have more questions? Drop us an email at E: innolab@asef.org or get in touch with the team.